

OPEN DOORS

The Rappahannock Area YMCA is a nonprofit, community-based health and human services organization committed to helping people achieve their full potential in spirit, mind and body. The YMCA's doors are open to people of all ages, backgrounds, abilities and incomes.

The **OPEN DOORS** program follows a sliding fee scale, designed to fit each individual's financial situation. In order to foster a sense of ownership in the YMCA, you will be asked to pay a portion of the membership fee. *The funds available for OPEN DOORS are made possible through the generosity of our staff, members, and donors.*

In order to provide financial assistance in a fair and consistent manner, the Rappahannock Area YMCA requires that individuals provide the requested information on the attached form regarding income, family size and expenses. All personal information will be kept confidential. After the initial application has been completed and membership is established, a membership renewal will be required either six months or annually. The membership fees are subject to change due to an increase/decrease in your personal family income or YMCA membership annual rate increases. If you do not renew your membership when requested, your membership may be terminated.

To process your OPEN DOORS membership, we require the following information:

- **1040** Federal Tax Return (Jan-Apr will accept previous year, but prefer most recent return—After April, only the most recent tax return accepted; all children in household should be claimed on the tax return; any exceptions to this requires a birth certificate & social security card be submitted; all other additions are subject to a \$15/month family addition fee)
- Most recent two pay stubs from **all** employed family members (if pay fluctuates, bring in more than two to get the most accurate average of your pay, but the most recent two are required)
- W-6 Form—**REQUIRED** if an adult member of the family is currently unemployed (Obtain from the Virginia Employment Commission with photo id & social security card— this will show work history & is required to show that you are not currently registered with an employer)
 - Address: 10304 Spotsylvania Avenue, Suite 100
Fredericksburg, VA 22408
 - Phone: 540-322-5757
- Social security or disability statement/letter showing **monthly gross** income
- Unemployment benefits (letter of award, letter of decline, check stub or bank statement showing direct deposit)
- Child support or alimony agreements (court agreement, check stub, or bank statement showing direct deposit, or a notarized letter of agreed support between parental parties; if you are ordered to receive support but are not currently receiving it or just portions of the ordered amount, a statement of arrears must be presented)
- Retirement Annuity or Pension Statement (showing gross income)

- Documentation of any Federal Assistance such as
 - Food stamps (printout from County)
 - TANF (printout of award)

- Medical expenses for ongoing or extenuating circumstances/conditions (asthma, diabetes, cancer, etc. – these are for ongoing conditions under continuous treatment)
 - Bills, itemized cost sheet, pharmacy printouts for prescriptions
 - Co-pays & insurance premiums cannot be considered

If you do not have a copy of your tax return, you may obtain one by calling the Internal Revenue Service.

If you did not file taxes last year, or if you do not have the other required documentation, please submit a letter explaining your personal situation, along with a W6. We will look at a Letter of Support from friends or family who contribute to your living expenses and this must be notarized.

The YMCA Membership Office will determine your financial assistance eligibility after thoroughly reviewing your application. Your application will not be processed until all required documents are provided. *Financial Assistance will be awarded on a first come, first serve basis and are subject to available funds and eligibility.*

All YMCA members receive the same membership benefits, regardless of whether or not they are receiving financial assistance. YMCA members feel great knowing that they are involved in an organization that is committed to building strong kids, strong families and strong communities.